

**Dream Believe Achieve**

## **EMERGENCY MANAGEMENT PLAN**

### **SUMMARY VERSION - 2022**

**DATE OF ORIGINAL RATIFICATION:** Historic

**DATE OF MOST RECENT REVIEW:** January 2022

<b>SUMMARY OF CHANGES AT LAST REVIEW</b>

# Dream Believe Achieve

RECORD OF CONSULTATION from September 2020 onwards	
DATE	CONSULTATION DETAILS

This policy (in full) is designed for the use of key school staff to co-ordinate their response to an emergency event. The aim of this **school emergency plan** is to describe how the **school** will respond to an **emergency** in order to save lives and minimise the risk of injury to the **school** community in the event of a potential or actual life-threatening **emergency**.

The full document contains sensitive information, such as phone numbers and contact details, and is not, therefore published on the school website. Every person named in the plan has constant access to this plan, including hard copies which are kept in the school Business Office and Strategic Leadership Office.

This summary is published to reassure parents that, in the event of any emergency, there would be a co-ordinated response to the management of the incident.

# **The Grange School**

## **School Emergency Management Plan**

*(a hard copy of this policy is kept in the School Business Office & in the Strategic Leadership Office)*

### **Definition**

'An event – or events – usually sudden, which involve experiencing significant personal distress, to a level which potentially overwhelms normal responses and procedures and which is likely to have emotional and organisational consequences.

### **AIMS**

**To:-**

1. Create an awareness of the need for planned arrangements to be made.
2. Provide re-assurance of the practical help that is available from the Local Authority and other agencies, at short notice.
3. Recommend the need for each school to develop complementary emergency arrangements, in line with the enclosed draft plan.
4. Pass on advice based upon previous experiences.
5. Give guidance on other sources of information and help.

### **SCOPE OF THE PLAN**

#### **In School**

- A deliberate act of violence, such as the use of a knife or firearm, or threat of a firearm or explosive device
- A school fire or laboratory explosion
- A pupil or teacher being taken hostage
- The destruction or serious vandalising of part of the school

#### **Outside School**

- The death of a pupil or member of staff through natural causes or accidents
- A transport-related accident involving pupils and/or members of staff
- A more widespread disaster in the community
- Death or injuries on school journeys or excursions
- Civil disturbances and terrorism

In respect of school trips and visits guidance is available from the DfES good practice guide Health & Safety of Pupils on Educational Visits.